



Express Application Form

PLEASE COMPLETE IN BLOCK CAPITALS TO REDUCE ERRORS
PRIMARY IDENTIFICATION MUST BE OBTAINED BY THE REQUESTING USER

User ID:	Date:
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1. Property Details (Address to be let)

Property address

Tenancy period: _____ months

Tenancy start date: _____

No of applicants: _____

Total rent: £ _____ per _____

Rent for this applicant: £ _____ per _____

2. Primary applicant Details (All fields marked ** MUST be completed)

Title** First name** Initials Surname**

Date of birth** NI Number (or overseas equivalent) Gross annual salary/income

Current address**

Current address (cont) Postcode** Time at address Occupation**

Contact number** Mobile telephone number Marital status (e.g. single/married)

Address status: Owned/mortgaged Rented (provide landlord details at Section 5) Family/friends

Names of additional tenants entering this agreement ** Age (if under 18) Share of rent

Are you or any of the above named a smoker? Yes No

Do you have any pets? Yes* No

Have you had any County Court Judgements or rent arrears in the past 6 years? Yes* No

* Details of any Judgments, arrears and/or pets should be included within section (5).

3. Previous Address (If at current less than 6 years*)

Previous address

Previous address (cont)

Postcode

Time at address

years months

3.1 Previous Address (If at current & previous less than 6 years*)

Previous address

Previous address (cont)

Postcode

Time at address

years months

4. Authorisation

The details supplied by you are checked against those held on credit reference agency databases for the purposes of pre-tenancy/lease selection.

A record is kept of this search; however it will not affect your ability to obtain credit or other services in any way. Information is processed in confidence and within the guidelines of The Data Protection Act (1998) & the appropriate International privacy laws.

I confirm that the information provided on this application is accurate & true.

I authorise Rentchecks to conduct these searches and to make any employer or financial enquiries necessary to assess my suitability for this agreement.

Signed

Date

Name

5. Additional Notes & Comments

Use this section to add any additional general information that you feel is relevant to this application.

Guidance & Information

- Section 2 must be completed. This is the minimum amount of information required to assess an application.
- Validating postcodes before submitting this form will speed up processing times (postcodeanywhere.com).
- Please ensure that all names, addresses & numbers are clearly legible.
- Please double check all fields prior to submission. Once a report is queued for processing, it cannot be cancelled.
- The applicant's signed permission **must** be obtained prior to submission of this application.
- National Insurance number, monthly rental value and referee sections are optional. Please consult the website to establish whether you wish to include this information for processing.
- Any falsehoods uncovered at a later date will result in the immediate termination of any agreement that may be in place.
- Primary identification must be obtained by the requesting user prior to submission. A copy should be kept on file.
- An Express report alone should not be solely relied upon to establish the suitability or authenticity of a prospective tenant. Supporting references & identification should be taken before any agreement is offered.

Prospective tenants requiring further information relating to the completion of this form or The Data Protection Act can contact us via the following methods.

E-mail - validation@rentchecks.com
Tel – 0844 412 7752
Fax – 0844 412 7753

PLEASE RETURN THIS FORM VIA: FAX – 0844 412 7753
E-MAIL - VALIDATION@RENTCHECKS.COM

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